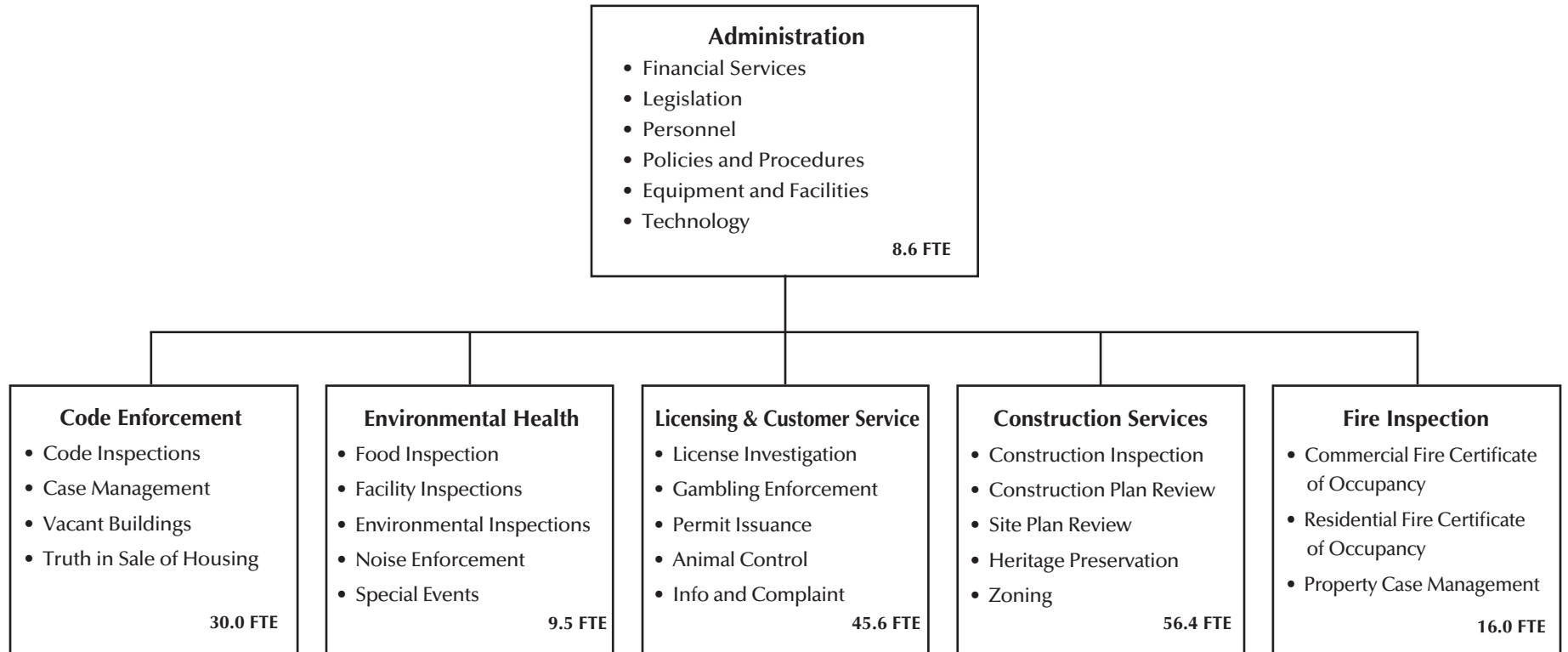


# Safety and Inspections

*To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all*



**(Total 166.1 FTEs)**

1/10/08

## About the Department of Safety and Inspections (DSI)

### What We Do (Description of Services)

The Department of Safety and Inspections (DSI) was officially established on May 17, 2007 by the Mayor and City Council. DSI is a proactive, multi-disciplinary safety and inspections organization that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. The Department brings together most of the normal municipal inspection and enforcement functions including:

- Animal Control
- Construction Permits (building, electrical, plumbing)
- Code Enforcement (housing maintenance requirements)
- Environmental Health (inspects restaurants, health clubs, swimming pools, and investigations pollution complaints etc.)
- Fire Safety Inspections (rental housing and commercial certificate of occupancy building inspections)
- Information and Complaint referral city-wide departments
- Business Licensing (taxicabs, liquor establishments, etc.)
- Construction Plan Review for new structures and renovations
- Project Facilitation (single contact for information)
- Site Plan Review (large developments)
- Zoning enforcement and Board of Zoning Appeals
- Heritage Preservation
- Truth in Sale of Housing program
- Vacant building administration

### Statistical Profile

- Issued 27,873 construction permits, yielding 62,784 inspections.
- Conducted 34,522 code inspections in 2006
- Issued 6,218 on-line permits in 2006 a 14% increase over 2005.
- Impounded 1,192 dangerous or potentially dangerous dogs
- Conducted 9,377 Certificate of Occupancy Inspections
- Received and referred 21,139 complaints in 2006
- Initiated 222 adverse license actions for license violations.
- Processed 113 full site plan reviews
- Processed 117 zoning variances and approved 354 Heritage Preservation permits

### 2006-2007 Accomplishments

The new Department of Safety and Inspections has enthusiastically developed a strategic plan to improve services and increased efficiency. While we are still in the beginning phases of implementation we are proud of the progress we have made especially the following accomplishments in 2005-2006:

- Implemented a major expansion of the Certificate of Occupancy Program for all one and two unit rental structures in the City.
- Expanded the Vacant Building Program to better manage the increase in the number of vacant buildings in the City while focusing our efforts on the four Invest Saint Paul redevelopment areas in Districts 4, 5, 6, and 7.
- Began the development of a Heritage Preservation Chapter of the City's Comprehensive Plan and revised and updated the City's Preservation Ordinance.
- Created an Ad Hoc Committee on Housing and Property Code Enforcement which led to the creation of the Department of Safety and Inspections.
- Increased staffing for the project facilitator and site plan review sections to assist customers in dealing with complex rules and regulations.
- Initiated a study by a qualified consultant of all fees collected by DSI.
- Served on Mayor's Strategic Outcome Committees to help implement Mayor Coleman's strategic plan.
- Restructured the Code Enforcement function to utilize a case management approach for problem properties.
- Implemented a series of Neighborhood Walk and Talks in six neighborhoods to focus departmental resources on the most salient enforcement problems.
- Restructured the Information and Complaint system to improve intake, referral and follow up of the majority of all the complaints received by the City.

## Key Performance Measures

<b>Performance Objective:</b> Enforce license conditions on all licensed businesses in the City of Saint Paul.				
<b>Performance Indicator:</b> Increase the number of establishments monitored.				
<b>MEASURES:</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Establishments monitored	167	66	300	300

<b>Performance Objective:</b> Provide a safe and healthy environment for Saint Paul residents and visitors by raising awareness about environmental health issues through routine inspections, complaint investigations, education, testing and enforcement activities.				
<b>Performance Indicator:</b> Increase critical deficiencies cited as a percent of total deficiencies cited.				
<b>MEASURES:</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Critical deficiencies cited	1,733	1,736	1,800	1,900
Pct. of total critical deficiencies	22.05%	20.25%	21.1%	21.1%
Total deficiencies cited	7,856	8,571	8,500	9,000

<b>Performance Objective:</b> Market on line permits to reduce staff time needed to process permits.				
<b>Performance Indicator:</b> Increase the number of on line permits sold				
<b>MEASURES:</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Number of on line permits sold	5,454	6,218	6,300	6,400

<b>Performance Objective:</b> Assure safety of citizens through construction standards compliance.				
<b>Performance Indicator:</b> Increase and maintain the percent of inspections compliant with code on first inspection				
<b>MEASURES:</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Compliance with codes on first inspection	79%	77%	70%	70%
Permits issued	28,000	27,873	28,000	28,000
Construction Value (in millions)	634	749	650	650
Number of housing units facilitated	609	655	300	300

<b>Performance Objective:</b> Investigate and enforce zoning regulations by responding to complaints, assuring compliance with conditions placed on approved site plans, variances, special and nonconforming use permits and business licenses.				
<b>Performance Indicator:</b> Maintain the high number of site plans reviewed, Heritage Preservation Commission permits reviewed, zoning variances and appeals processed, zoning compliance letters sent and number of complaints investigated.				
<b>MEASURES:</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimated</b>	<b>Projected</b>
Site plans reviewed by staff	116	113	120	120
HPC (Heritage Preservation) permits approved	414	354	350	350
Processed zoning variances and appeals	136	117	125	125
Zoning complaints investigated	430	479	440	440

# 2008 Budget Plan

## 2008 Priorities

The department completed a comprehensive strategic plan in July of 2007 with the assistance of the Office of Human Resources. The plan lays out a detailed work program for the next 12 to 18 months and focuses on making the new department more efficient and responsive to the needs of the community with special emphasis being placed on the Mayor's Invest Saint Paul Initiative.

The vision for the new department is "to be the leader in creating the safest, healthiest, most livable and vibrant City in America." Below are the key strategies or objective to accomplish in 2008:

- Use the Vacant Building Program as a strategic approach to neighborhood rejuvenation.
- Sustain economic development through Fire safety inspections and the expansion of the Fire Certificate of Occupancy Program for one and two unit rental properties.
- Strengthen Heritage Preservation as a development tool
- Improve Skyway accessibility and governance
- Increase efforts to reduce the number of dangerous animals.
- Rejuvenate the Information and Complaint function in the City and increase cooperation between the divisions of DSI and neighborhood organizations.
- Collaborate with other departments to remove graffiti within 48 hours on public property and 72 hours on private property.
- Revamp the Truth in the Sale of Housing Program by moving from a disclosure report to an active hazard repair program.
- Promote sustainable urban living through a number of new regulatory approaches in solid waste management, building construction, and environmental regulation.
- Strengthen the restaurant inspection program by the use of an administrative penalty matrix to encourage compliance with sanitation and health regulations.
- Enhance the computer system used by the department (AMANDA) to provide easier access and sharing of information in the field for all field and office personnel.
- Implement organizational changes within the new department to clarify roles, cross train staff to the fullest extent possible, and establish comprehensive and uniform procedures and inspection protocols.

## 2008 Budget Explanation

### Base Adjustments

The 2007 adopted budget was adjusted to set the budget base for 2008. The base includes expected growth related to the bargaining process in employee salaries and fringes. It also includes 2.5% inflation growth on services and 3% on goods and materials.

### Mayor's Recommendations

The recommended 2008 general fund budget is \$5,136,146, an increase of \$74,342 or 1.5%. The special fund budget is \$14,247,561, an increase of \$2,031,518 or 16.6%. Significant changes in the general fund include shifting three trades positions in the Fire Inspection division to Fund 320: License & Permit. Spending increases for vacant building monitoring and nuisance abatement maintenance align budgets with recent actual spending trends. The increases are financed by expected assessments on the related properties. General Fund business license revenue is budgeted to increase by \$135,257.

Special fund spending changes include the addition of three Fire Aids financed through increased certificate of occupancy revenue, and the absorption of 6 general fund trades positions. Fee increases for business licenses and building permits are expected to increase special fund revenue by \$965,639. The budget also reflects increased costs associated with the new Enterprise Technology Initiative (ETI) Central Service Cost allocation as described in the Special Fund Highlights (see Fund 164).

FTEs in the general fund decrease by 3.3 including the shift of trades positions and a small portion of the director's salary to special funds. Special fund FTEs increase by 9.3 due to the shift of positions from the general fund and the addition of 3 Fire Aides.

## 2008 Budget Plan (continued)

### 2008 Budget Explanation (continued)

#### **Council Actions**

The City Council adopted the Safety and Inspections budget and recommendations as proposed by the Mayor and approved the following additional changes:

- Reduced business license fee increases from a range of 10% - 30% to 5% across-the-board, resulting in a net reduction of \$189,500 in license revenue to the general fund.
- Accepted a technical change to add \$73,722 for a water resource coordinator, financed by other miscellaneous spending reductions and a small increase in expected plan review fee revenue.

The adopted general fund budget is \$5,136,146 and the special fund budget is \$14,140,361.

# Spending Reports

## Safety & Inspections

Department/Office Director: **ROBERT W KESSLER**

	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Mayor's Proposed	2008 Council Adopted	Change from Mayor's 2007 Proposed Adopted	
<b>Spending By Unit</b>							
001 GENERAL FUND	3,753,926	4,185,299	5,061,804	5,136,146	5,136,146		74,342
040 PROPERTY CODE ENFORCEMENT	559,846	723,253	807,716	1,096,521	1,096,521		288,805
167 CHARITABLE GAMBLING ENFORCEMENT	295,566	248,686	209,645	104,906	104,906		-104,739
320 LICENSE INSPECTIONS & ENV PROTECTIO	9,917,268	10,890,025	11,190,160	12,907,612	12,930,412	22,800	1,740,252
736 FIRE PROTECTION CLOTHING			8,522	8,522	8,522		
Total Spending by Unit	<b>14,526,605</b>	<b>16,047,263</b>	<b>17,277,847</b>	<b>19,253,707</b>	<b>19,276,507</b>	<b>22,800</b>	<b>1,998,660</b>
<b>Spending By Major Object</b>							
SALARIES	7,918,838	8,163,507	9,980,383	10,710,492	10,724,262	13,770	743,879
SERVICES	3,009,042	2,967,395	2,751,740	3,642,593	3,642,593		890,853
MATERIALS AND SUPPLIES	348,658	291,556	329,326	344,401	344,401		15,075
EMPLOYER FRINGE BENEFITS	2,916,334	3,061,152	3,487,029	3,760,586	3,769,616	9,030	282,587
MISC TRANSFER CONTINGENCY ETC	271,603	1,511,764	724,040	790,306	790,306		66,266
DEBT							
STREET SEWER BRIDGE ETC IMPROVEMENT			5,329	5,329	5,329		
EQUIPMENT LAND AND BUILDINGS	62,131	51,888	0	0	0		
Total Spending by Object	<b>14,526,605</b>	<b>16,047,263</b>	<b>17,277,847</b>	<b>19,253,707</b>	<b>19,276,507</b>	<b>22,800</b>	<b>1,998,660</b>
Percent Change from Previous Year		<b>10.5%</b>	<b>7.7%</b>	<b>11.4%</b>	<b>0.1%</b>	<b>0.1%</b>	<b>11.6%</b>
<b>Financing By Major Object</b>							
GENERAL FUND	3,753,926	4,185,299	5,061,804	5,136,146	5,136,146		74,342
SPECIAL FUND							
TAXES							
LICENSES AND PERMITS	8,670,499	8,702,762	9,044,201	10,215,057	10,215,057		1,170,856
INTERGOVERNMENTAL REVENUE							
FEES, SALES AND SERVICES	2,068,023	2,038,171	2,074,480	2,738,338	2,761,138		686,658
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	38,367	47,181	226,000	230,000	230,000		4,000
TRANSFERS	173,747	525,282	263,342	361,522	361,522		98,180
FUND BALANCES			608,020	572,644	572,644		-35,376
Total Financing by Object	<b>14,704,562</b>	<b>15,498,695</b>	<b>17,277,847</b>	<b>19,253,707</b>	<b>19,276,507</b>	<b>22,800</b>	<b>1,998,660</b>
Percent Change from Previous Year		<b>5.4%</b>	<b>11.5%</b>	<b>11.4%</b>	<b>0.1%</b>	<b>0.1%</b>	<b>11.6%</b>

## License, Inspections & Env. Protect

Department/Office Director: **ROBERT W KESSLER**

		2005	2006	2007	2008	2008	Change from	
		2nd Prior	Last Year	Adopted	Mayor's	Council	Mayor's	2007
		Exp. & Enc.	Exp. & Enc.		Proposed	Adopted	Proposed	Adopted
<b><u>Spending By Unit</u></b>								
	Total Spending by Unit	0	0	0	0		0	0
<b><u>Spending By Major Object</u></b>								
	SALARIES							
	SERVICES							
	MATERIALS AND SUPPLIES							
	EMPLOYER FRINGE BENEFITS							
	MISC TRANSFER CONTINGENCY ETC							
	DEBT							
	STREET SEWER BRIDGE ETC IMPROVEMENT							
	EQUIPMENT LAND AND BUILDINGS							
	Total Spending by Object						0	0
	Percent Change from Previous Year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b><u>Financing By Major Object</u></b>								
	GENERAL FUND							
	SPECIAL FUND							
	TAXES							
	LICENSES AND PERMITS							
	INTERGOVERNMENTAL REVENUE							
	FEES, SALES AND SERVICES							
	ENTERPRISE AND UTILITY REVENUES							
	MISCELLANEOUS REVENUE							
	TRANSFERS							
	FUND BALANCES							
	Total Financing by Object	0	0	0	0	0	0	0
	Percent Change from Previous Year		0.0%	0.0%	0.0%	0.0%	0.0%	0.0%



## City of Saint Paul 2008 Budget Division Spending Plan Summary Council Adopted Budget

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0210 CODE INSPECTION**  
 Division Mission:

Fund Manager: MATTHEW G SMITH  
 Division Manager: RICHARD J LIPPERT

OUR MISSION IS (1) TO KEEP THE CITY CLEAN (2) KEEP THE HOUSING HABITABLE AND (3) MAKE OUR NEIGHBORHOODS AS SAFE AND LIVABLE AS POSSIBLE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2005	2006	2007	2008		2005	2006	2007	2008		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount	FTE/Amount	2007 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES	1,492,429	1,489,397	1,430,437	1,449,859	19,422	1.4%						
SERVICES	1,023,864	1,377,710	944,239	1,240,764	296,525	31.4%						
MATERIALS AND SUPPLIES	22,461	30,279	36,760	26,430	-10,330	-28.1%						
EMPLOYER FRINGE BENEFITS	488,570	492,486	453,810	447,340	-6,470	-1.4%						
MISC TRANSFER CONTINGENCY ETC	1,912	44,660	82,233	92,233	10,000	12.2%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT			2,345	2,345								
EQUIPMENT LAND AND BUILDINGS	8,000	5,286	0	0								
Division Total	<b>3,037,237</b>	<b>3,439,819</b>	<b>2,949,824</b>	<b>3,258,971</b>	<b>309,147</b>	<b>10.5%</b>						
<b>by Activity</b>												
00256 CODE ENFORCEMENT - PROPERTY	1,712,041	1,736,774	1,570,408	1,609,780	39,372	2.5%	17.3	981,800	17.0	1,023,541	-0.3	41,741
00257 VACANT BLDG MONITORING	338,304	436,500	495,172	607,173	112,001	22.6%	5.0	246,313	5.0	263,741		17,428
00258 SUMMARY NUISANCE ABATEMENT	986,892	1,266,544	884,244	1,042,018	157,774	17.8%	3.5	202,324	2.5	162,577	-1.0	-39,747
Division Total	<b>3,037,237</b>	<b>3,439,819</b>	<b>2,949,824</b>	<b>3,258,971</b>	<b>309,147</b>	<b>10.5%</b>	<b>25.8</b>	<b>1,430,437</b>	<b>24.5</b>	<b>1,449,859</b>	<b>-1.3</b>	<b>19,422</b>
Percent Change from Previous Year		<b>13.3%</b>	<b>-14.2%</b>								<b>-5.0%</b>	<b>1.4%</b>

## City of Saint Paul 2008 Budget Division Spending Plan Summary Council Adopted Budget

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0230 LICENSING & CUSTOMER SERVICE**  
 Division Mission:

Fund Manager: MATTHEW G SMITH  
 Division Manager: CHRISTINE A ROZEK

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2005	2006	2007	2008		2005	2006	2007	2008		Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount	2007 FTE/Amount	
<b>by Type of Expenditure</b>											
SALARIES	468,644	471,197	588,593	583,703	-4,890	-0.8%					
SERVICES	61,400	49,154	52,873	54,659	1,786	3.4%					
MATERIALS AND SUPPLIES	52,477	56,121	57,223	65,011	7,788	13.6%					
EMPLOYER FRINGE BENEFITS	134,168	144,082	183,403	185,061	1,658	0.9%					
MISC TRANSFER CONTINGENCY ETC			0	0							
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMENT			2,984	2,984							
EQUIPMENT LAND AND BUILDINGS		24,927	0	0							
Division Total	<b>716,689</b>	<b>745,481</b>	<b>885,076</b>	<b>891,418</b>	<b>6,342</b>	<b>0.7%</b>					
<b>by Activity</b>											
00177 ANIMAL CONTROL	716,689	745,481	803,778	833,660	29,882	3.7%	11.8	525,365	11.8	542,161	16,796
00259 INFORMATION AND COMPLAINT			81,298	57,758	-23,540	-29.0%	1.0	63,228	1.0	41,542	-21,686
Division Total	<b>716,689</b>	<b>745,481</b>	<b>885,076</b>	<b>891,418</b>	<b>6,342</b>	<b>0.7%</b>	<b>12.8</b>	<b>588,593</b>	<b>12.8</b>	<b>583,703</b>	<b>0.0</b> <b>-4,890</b>
Percent Change from Previous Year		<b>4.0%</b>	<b>18.7%</b>								<b>0.0%</b> <b>-0.8%</b>

## City of Saint Paul 2008 Budget Division Spending Plan Summary Council Adopted Budget

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0250 FIRE INSPECTION**  
 Division Mission:

Fund Manager: MATTHEW G SMITH  
 Division Manager: STEVEN L ZACCARD

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2005	2006	2007	2008		2005	2006	2007	2008	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount	2007 FTE/Amount		
<b>by Type of Expenditure</b>												
SALARIES			896,372	710,271	-186,101	-20.8%						
SERVICES			34,647	34,647								
MATERIALS AND SUPPLIES			7,354	7,354								
EMPLOYER FRINGE BENEFITS			279,841	224,795	-55,046	-19.7%						
MISC TRANSFER CONTINGENCY ETC			8,690	8,690								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>0</b>	<b>0</b>	<b>1,226,904</b>	<b>985,757</b>	<b>-241,147</b>	<b>-19.7%</b>						
<b>by Activity</b>												
00260 FIRE INSPECTION			1,226,904	985,757	-241,147	-19.7%	16.0	896,372	13.0	710,271	-3.0	-186,101
Division Total	<b>0</b>	<b>0</b>	<b>1,226,904</b>	<b>985,757</b>	<b>-241,147</b>	<b>-19.7%</b>	<b>16.0</b>	<b>896,372</b>	<b>13.0</b>	<b>710,271</b>	<b>-3.0</b>	<b>-186,101</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>								<b>-18.8%</b>	<b>-20.8%</b>

## City of Saint Paul 2008 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **040 PROPERTY CODE ENFORCEMENT**

Fund Manager: ROBERT W KESSLER

Department: **02 SAFETY & INSPECTIONS**

Department Director: ROBERT W KESSLER

Fund Purpose:

TO ADMINISTER THE TRUTH-IN-SALE OF HOUSING DISCLOSURE ORDINANCE, TO ENFORCE THE BUILDING DEMOLITION AND REMOVAL LEGISLATION OF VACANT BUILDING BUILDINGS, AND TO ENFORCE THE LEGISLATIVE CODE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2005	2006	2007	2008		Change from 2007	2005	2006	2007	2008		Change from 2007	FTE/Amount	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Council Adopted FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	250,618	260,326	273,619	391,588	117,969	43.1%								
SERVICES	119,805	266,027	175,077	387,921	212,844	121.6%								
MATERIALS AND SUPPLIES	6,661	1,698	12,400	12,400										
EMPLOYER FRINGE BENEFITS	78,004	81,634	88,610	146,312	57,702	65.1%								
MISC TRANSFER CONTINGENCY ETC	104,759	113,568	258,010	158,300	-99,710	-38.6%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>559,846</b>	<b>723,253</b>	<b>807,716</b>	<b>1,096,521</b>	<b>288,805</b>	<b>35.8%</b>								
<b>by Activity</b>														
30250 TRUTH IN SALE OF HOUSING	134,610	143,620	169,510	185,499	15,989	9.4%	1.8	2.4	2.4	116,373	2.4	123,880	7,507	
30251 NUISANCE BLDG ABATEMENT	124,731	281,215	141,820	285,673	143,853	101.4%	0.4	0.4	0.4	23,541	0.4	30,310	6,769	
30253 ONE AND TWO UNIT RENTAL	189,811	180,392	296,386	425,349	128,963	43.5%	2.5	2.5	2.4	133,705	5.3	237,398	2.9 103,693	
30254 TENANT REMEDIES ACTION INITIATIVE	57,198	118,026	200,000	200,000										
30255 LEAD BASED PAINT INSPECTION	33,413		0	0										
30256 LEAD BASED PAINT HAZARD CONTROL	20,084		0	0										
Fund Total	<b>559,846</b>	<b>723,253</b>	<b>807,716</b>	<b>1,096,521</b>	<b>288,805</b>	<b>35.8%</b>	<b>4.7</b>	<b>5.3</b>	<b>5.2</b>	<b>273,619</b>	<b>8.1</b>	<b>391,588</b>	<b>2.9 117,969</b>	
Percent Change from Previous Year		<b>29.2%</b>	<b>11.7%</b>				<b>12.8%</b>	<b>-1.9%</b>				<b>55.8%</b>	<b>43.1%</b>	

## City of Saint Paul 2008 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **167 CHARITABLE GAMBLING ENFORCEMENT**  
 Department: **02 SAFETY & INSPECTIONS**  
 Fund Purpose:

Fund Manager: CHRISTINE A ROZEK  
 Department Director: ROBERT W KESSLER

TO ENFORCE, INSPECT AND AUDIT ALL CHARITABLE GAMBLING ACTIVITIES TO ENSURE COMPLIANCE WITH CITY ORDINANCES AND STATE LAW.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2005	2006	2007	2008		2005	2006	2007	2008	Change from		
	2nd Prior	Last Year	Adopted	Council Adopted	Change/Percent							Authorized
Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>												
SALARIES	189,504	159,273	119,690	50,058	-69,632	-58.2%						
SERVICES	37,982	30,018	36,819	22,951	-13,868	-37.7%						
MATERIALS AND SUPPLIES	758	553	6,139	6,139								
EMPLOYER FRINGE BENEFITS	57,322	48,842	36,997	15,758	-21,239	-57.4%						
MISC TRANSFER CONTINGENCY ETC	10,000	10,000	10,000	10,000								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Spending Total	<b>295,566</b>	<b>248,686</b>	<b>209,645</b>	<b>104,906</b>	<b>-104,739</b>	<b>-50.0%</b>						
<b>by Activity</b>												
31352 GAMBLING ENFORCEMENT	295,566	248,686	209,645	104,906	-104,739	-50.0%	1.7	119,690	0.8	50,058	-0.9	-69,632
Fund Total	<b>295,566</b>	<b>248,686</b>	<b>209,645</b>	<b>104,906</b>	<b>-104,739</b>	<b>-50.0%</b>	<b>1.7</b>	<b>119,690</b>	<b>0.8</b>	<b>50,058</b>	<b>-0.9</b>	<b>-69,632</b>
Percent Change from Previous Year		<b>-15.9%</b>	<b>-15.7%</b>								<b>-52.9%</b>	<b>-58.2%</b>

## City of Saint Paul 2008 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**

Fund Manager: ROBERT W KESSLER

Department: **02 SAFETY & INSPECTIONS**

Department Director: ROBERT W KESSLER

Fund Purpose:

TO FINANCE THE ACTIVITIES OF DESIGNATED SECTIONS THROUGH SPECIAL FUNDING. THIS FUND IS FINANCED BY FEES GENERATED BY CONSTRUCTION PERMITS, PLAN EXAMINATION LICENSES, ZONING AND CERTIFICATES OF COMPETENCY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2005	2006	2007	2008		2005	2006	2007	2008		Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Council Adopted Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Council Adopted FTE/Amount	FTE/Amount	2007 FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES	5,517,643	5,783,315	6,671,672	7,538,783	867,111	13.0%					
SERVICES	1,765,992	1,244,486	1,508,085	1,901,651	393,566	26.1%					
MATERIALS AND SUPPLIES	266,301	202,906	200,928	218,545	17,617	8.8%					
EMPLOYER FRINGE BENEFITS	2,158,270	2,294,108	2,444,368	2,750,350	305,982	12.5%					
MISC TRANSFER CONTINGENCY ETC	154,932	1,343,536	365,107	521,083	155,976	42.7%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMENT											
EQUIPMENT LAND AND BUILDINGS	54,131	21,675									
Spending Total	<b>9,917,268</b>	<b>10,890,025</b>	<b>11,190,160</b>	<b>12,930,412</b>	<b>1,740,252</b>	<b>15.6%</b>					
<b>by Activity</b>											
33350 ENVIRONMENTAL HEALTH			992,853	1,047,683	54,830	5.5%	9.5	627,674	9.5	660,149	32,475
33351 OPERATIONS	6,493,660	7,519,140	6,532,655	7,645,519	1,112,864	17.0%	53.3	4,095,168	59.4	4,680,024	6.1
33353 CUSTOMER SERVICE	2,953,999	2,884,165	3,161,664	3,621,700	460,036	14.6%	31.0	1,617,692	32.0	1,793,643	1.0
33354 BILLBOARD SIGNS	73,625		0	0							
33355 ZONING	395,983	486,720	502,988	615,510	112,522	22.4%	5.0	331,138	6.0	404,967	1.0
Fund Total	<b>9,917,268</b>	<b>10,890,025</b>	<b>11,190,160</b>	<b>12,930,412</b>	<b>1,740,252</b>	<b>15.6%</b>	<b>98.8</b>	<b>6,671,672</b>	<b>106.9</b>	<b>7,538,783</b>	<b>8.1</b>
Percent Change from Previous Year		<b>9.8%</b>	<b>2.8%</b>								<b>8.2%</b>
											<b>13.0%</b>

## City of Saint Paul 2008 Budget Fund Spending Plan Summary Council Adopted Budget

Fund: **736 FIRE PROTECTION CLOTHING**  
 Department: **02 SAFETY & INSPECTIONS**  
 Fund Purpose:

Fund Manager: ROBERT M MORRISON  
 Department Director: ROBERT W KESSLER

TO ACCOUNT FOR FUNDS SET ASIDE FOR FIREFIGHTERS CLOTHING ALLOWANCE PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted		2005 Authorized FTE	2006 Adopted FTE/Amount	2007 Adopted FTE/Amount	2008 Council Adopted FTE/Amount	Change from 2007 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES			8,522	8,522						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	0	0	8,522	8,522	0	0.0%				
<b>by Activity</b>										
55006 FIRE INSPECTION CLOTHING TRUST			8,522	8,522						
FUND										
Fund Total	0	0	8,522	8,522	0	0.0%			0.0	0
Percent Change from Previous Year		0.0%	0.0%							

# Financing Reports



## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### GENERAL FUND

		2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007 Adopted
2468	BUSINESS LICENSES	734,443	792,443	832,443	778,200	-54,243
2600	DOG LICENSE	141,701	132,856	150,000	150,000	
<b>LICENSES AND PERMITS</b>		876,144	925,299	982,443	928,200	-54,243
4031	CERTIF. OF OCC. - COMMERCIAL			460,251	460,251	
4032	CERTIF. OF OCC. - RESIDENTIAL			437,481	446,537	9,056
4076	SUBPOENA	50	186			
4078	VACANT BUILDING REGISTRATION	74,805	115,325	125,400	165,000	39,600
4099	FEES - N.O.C.	37,351	19,878	180,000	25,000	-155,000
4201	ANIMALS					
4215	SURPLUS - PURCHASING		225			
4306	DUPLICATING -XEROX-MULTILIT-ETC.	10		85	100	15
4399	SERVICES N.O.C.	7,266	8,271	12,500	12,500	
<b>FEES, SALES AND SERVICES</b>		119,482	143,885	1,215,717	1,109,388	-106,329
6901	CASH OVER OR SHORT		:135			
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	13,757	1,589			
6914	REFUNDS - JURY DUTY PAY		20			
6917	REFUNDS - OVERPAYMENTS		539			
<b>MISCELLANEOUS REVENUE</b>		13,757	2,013	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND	75,000	75,000	139,850	139,850	
7305	TRANSFER FROM SPECIAL REVENUE FUND	142,764	1,145,162	257,395	157,395	-100,000
7306	TRANSFER FROM CAP PROJ FUND-OTHER	890,157	1,229,531	659,890	1,116,111	456,221
<b>TRANSFERS</b>		1,107,921	2,449,693	1,057,135	1,413,356	356,221
Fund Total		2,117,304	3,520,890	3,255,295	3,450,944	195,649

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### SPECIAL FUNDS

		2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007 Adopted
2091	POLICE ALARM	46,445				
2093	POLICE ALARM-FALSE ALARM FINES	25,750				
2321	GAMBLING TAX	253,913	171,308	209,645	120,000	-89,645
2468	BUSINESS LICENSES	1,933,930	1,751,841	1,960,000	1,988,873	28,873
2700	TRADE AND OCCUPATIONAL LICENSES	157,659	173,275	160,000	193,000	33,000
2763	TRUTH IN HOUSING EVALUATOR	4,400	4,400	4,500	4,500	
2800	PERMITS	6,248,402	6,601,938	6,710,056	7,908,684	1,198,628
<b>LICENSES AND PERMITS</b>		<b>8,670,499</b>	<b>8,702,762</b>	<b>9,044,201</b>	<b>10,215,057</b>	<b>1,170,856</b>
4022	CERTIFICATE OF COMPETENCY	135,736	149,077	135,000	165,000	30,000
4032	CERTIF. OF OCC. - RESIDENTIAL				359,638	359,638
4054	EXAMINATION FEES	40,215	28,940	40,000	44,000	4,000
4074	PLAN CHECKING	1,334,671	1,460,493	1,408,996	1,860,000	451,004
4076	SUBPOENA	61	101			
4080	ZONING APPEALS - REZONING PETITION	55,265	45,355	56,000	56,000	
4091	TRUTH IN SALE OF HOUSING FEE	150,630	139,970	166,480	162,000	-4,480
4092	EXAM-TRUTH IN HOUSING EVALUATOR		2,500		2,500	2,500
4099	FEES - N.O.C.	240,176	109,871	166,004		-166,004
4111	EXAMINATION FEE- M-OTHER FUELS	55,930	49,244	56,000	56,000	
4113	EXAMINATION FEE- J-CM					
4199	PENALTY - REVENUE	19,520	15,164	15,000	15,000	
4204	MAPS, PUBLICATIONS & REPORTS	13				
4299	SALES N.O.C.					
4301	NORMAL ACTIVITY SERVICES	17,663	12,340	15,000	15,000	
4399	SERVICES N.O.C.	18,143	25,116	16,000	26,000	10,000
<b>FEES, SALES AND SERVICES</b>		<b>2,068,023</b>	<b>2,038,171</b>	<b>2,074,480</b>	<b>2,761,138</b>	<b>686,658</b>
6499	OTHER FINES AND PENALTIES	29,666	25,800	22,000	26,000	4,000
6905	CONTRIB. & DONATIONS - OUTSIDE	808	619	200,000	200,000	
6908	DAMAGE CLAIM RECOVERY FROM OTHERS		16,423			
6914	REFUNDS - JURY DUTY PAY	169				

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### SPECIAL FUNDS

	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007 Adopted
6917 REFUNDS - OVERPAYMENTS					
6922 REPAYMENT OF ADVANCE OR LOAN	963				
6965 REFUND FOR PRIOR YR OVERPAYMENT		1,198			
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	6,761	3,141	4,000	4,000	
<b>MISCELLANEOUS REVENUE</b>	38,367	47,181	226,000	230,000	4,000
7199 TRANSFER F/COMM DEVEL BLK GR/ENT	124,731	281,215	141,820	240,000	98,180
7299 TRANSFER FROM GENERAL FUND	7,590	6,067	11,522	11,522	
7302 TRANSFER FROM ENTERPRISE FUND			36,775	36,775	
7305 TRANSFER FROM SPECIAL REVENUE FUND	11,330	73,225	73,225	73,225	
7306 TRANSFER FROM CAP PROJ FUND-OTHER	30,096	164,775			
<b>TRANSFERS</b>	173,747	525,282	263,342	361,522	98,180
9830 USE OF FUND BALANCE			639,193	2,218,532	1,579,339
9831 CONTRIBUTION TO FUND BALANCE			-31,173	-1,645,888	-1,614,715
<b>FUND BALANCES</b>	0	0	608,020	572,644	-35,376
Fund Total	10,950,636	11,313,396	12,216,043	14,140,361	1,924,318

<b><u>Department Total</u></b>	<b><u>13,067,940</u></b>	<b><u>14,834,286</u></b>	<b><u>15,471,338</u></b>	<b><u>17,591,305</u></b>	<b><u>2,119,967</u></b>
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## City of Saint Paul Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: MATTHEW G SMITH

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
00256	CODE ENFORCEMENT - PROPERTY	290,868	273,592	437,480	282,495	-154,985
00257	VACANT BLDG MONITORING	179,810	214,910	189,400	359,677	170,277
00258	SUMMARY NUISANCE ABATEMENT	675,953	1,021,988	595,890	821,434	225,544
00177	ANIMAL CONTROL	970,673	2,010,400	1,134,793	1,080,550	-54,243
00260	FIRE INSPECTION			897,732	906,788	9,056
	<b>Department Total</b>	<b>2,117,304</b>	<b>3,520,890</b>	<b>3,255,295</b>	<b>3,450,944</b>	<b>195,649</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	876,144	925,299	982,443	928,200	-54,243
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	119,482	143,885	1,215,717	1,109,388	-106,329
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	13,757	2,013			
	TRANSFERS	1,107,921	2,449,693	1,057,135	1,413,356	356,221
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>2,117,304</b>	<b>3,520,890</b>	<b>3,255,295</b>	<b>3,450,944</b>	<b>195,649</b>

## City of Saint Paul

### Financing Plan by Department and Activity

Fund: **040** **PROPERTY CODE ENFORCEMENT**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

ALL REVENUES ARE EITHER FROM CDBG FUNDING OR FROM USER FEES.

Department	Activity	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
30250	TRUTH IN SALE OF HOUSING	155,418	146,870	170,980	185,499	14,519
30251	NUISANCE BLDG ABATEMENT	124,731	281,215	141,820	285,673	143,853
30253	ONE AND TWO UNIT RENTAL	235,083	106,028	294,916	425,349	130,433
30254	TENANT REMEDIES ACTION INITIATIVE	30,096	164,775	200,000	200,000	
	<b>Department Total</b>	<b>545,328</b>	<b>698,888</b>	<b>807,716</b>	<b>1,096,521</b>	<b>288,805</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	4,400	4,400	4,500	4,500	
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	386,101	248,498	332,484	524,138	191,654
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE			200,000	200,000	
	TRANSFERS	154,827	445,990	141,820	240,000	98,180
	FUND BALANCES			128,912	127,883	-1,029
	<b>Total Financing by Object</b>	<b>545,328</b>	<b>698,888</b>	<b>807,716</b>	<b>1,096,521</b>	<b>288,805</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **167 CHARITABLE GAMBLING ENFORCEMENT**

Fund Manager: CHRISTINE A ROZEK

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
31352	GAMBLING ENFORCEMENT	253,913	171,308	209,645	104,906	-104,739
	<b>Department Total</b>	<b>253,913</b>	<b>171,308</b>	<b>209,645</b>	<b>104,906</b>	<b>-104,739</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	253,913	171,308	209,645	120,000	-89,645
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES				-15,094	-15,094
	<b>Total Financing by Object</b>	<b>253,913</b>	<b>171,308</b>	<b>209,645</b>	<b>104,906</b>	<b>-104,739</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
33353	CUSTOMER SERVICE	2,604,837	2,711,515	3,161,664	3,621,700	460,036
33350	ENVIRONMENTAL HEALTH				1,047,683	1,047,683
33351	OPERATIONS	7,416,188	7,619,855	7,525,508	7,645,519	120,011
33355	ZONING	130,370	111,830	502,988	615,510	112,522
	<b>Department Total</b>	<b>10,151,395</b>	<b>10,443,200</b>	<b>11,190,160</b>	<b>12,930,412</b>	<b>1,740,252</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	8,412,186	8,527,054	8,830,056	10,090,557	1,260,501
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	1,681,922	1,789,673	1,741,996	2,237,000	495,004
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	38,367	47,181	26,000	30,000	4,000
	TRANSFERS	18,920	79,292	113,000	113,000	
	FUND BALANCES			479,108	459,855	-19,253
	<b>Total Financing by Object</b>	<b>10,151,395</b>	<b>10,443,200</b>	<b>11,190,160</b>	<b>12,930,412</b>	<b>1,740,252</b>

## City of Saint Paul Financing Plan by Department and Activity

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: ROBERT M MORRISON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS FUND IS DIRECTLY CONTRIBUTED BY THE GENERAL FUND. THIS AMOUNT IS REQUIRED TO BE SET ASIDE BY LABOR CONTRACTS FOR THE PURCHASE OF FIREFIGHTING AND CODE ENFORCEMENT UNIFORM CLOTHING.

Department	Activity	2005 2nd Prior Exp. & Enc.	2006 Last Year Exp. & Enc.	2007 Adopted	2008 Council Adopted	Change from 2007
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
55006	FIRE INSPECTION CLOTHING TRUST FUND			8,522	8,522	
	<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>8,522</b>	<b>8,522</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS			8,522	8,522	
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>0</b>	<b>0</b>	<b>8,522</b>	<b>8,522</b>	<b>0</b>



# Personnel Reports

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2005 Adopted FTE	2006 Adopted FTE	2007 Adopted FTE	2008 Council Adopted FTE	Change from 2007 Adopted
02	SAFETY & INSPECTIONS					
0210	CODE INSPECTION					
	00256 CODE ENFORCEMENT - PROPERTY	21.7	21.8	17.3	17.0	-0.3
	00257 VACANT BLDG MONITORING	4.3	4.0	5.0	5.0	0.0
	00258 SUMMARY NUISANCE ABATEMENT	3.5	3.5	3.5	2.5	-1.0
	<b>Division Total</b>	<b>29.5</b>	<b>29.3</b>	<b>25.8</b>	<b>24.5</b>	<b>-1.3</b>
0230	LICENSING & CUSTOMER SERVICE					
	00177 ANIMAL CONTROL	10.6	10.6	11.8	11.8	0.0
	00259 INFORMATION AND COMPLAINT			1.0	1.0	0.0
	<b>Division Total</b>	<b>10.6</b>	<b>10.6</b>	<b>12.8</b>	<b>12.8</b>	<b>0.0</b>
0250	FIRE INSPECTION					
	00260 FIRE INSPECTION			16.0	13.0	-3.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>16.0</b>	<b>13.0</b>	<b>-3.0</b>
	<b>Department Total</b>	<b>40.1</b>	<b>39.9</b>	<b>54.6</b>	<b>50.3</b>	<b>-4.3</b>

**City of Saint Paul  
 Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2005 Adopted FTE	2006 Adopted FTE	2007 Adopted FTE	2008 Council Adopted FTE	Change from 2007 Adopted
02	<b>SAFETY &amp; INSPECTIONS</b>					
0210	CODE INSPECTION					
	30250 TRUTH IN SALE OF HOUSING	1.8	2.4	2.4	2.4	0.0
	30251 NUISANCE BLDG ABATEMENT	0.4	0.4	0.4	0.4	0.0
	30253 ONE AND TWO UNIT RENTAL	2.5	2.5	2.4	5.3	2.9
	<b>Division Total</b>	<b>4.7</b>	<b>5.3</b>	<b>5.2</b>	<b>8.1</b>	<b>2.9</b>
0230	LICENSING & CUSTOMER SERVICE					
	31352 GAMBLING ENFORCEMENT	4.1	3.1	1.7	0.8	-0.9
	33353 CUSTOMER SERVICE	28.8	29.8	31.0	32.0	1.0
	<b>Division Total</b>	<b>32.9</b>	<b>32.9</b>	<b>32.7</b>	<b>32.8</b>	<b>0.1</b>
0235	ENVIRONMENTAL HEALTH					
	33350 ENVIRONMENTAL HEALTH			9.5	9.5	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>
0240	CONSTRUCTION SERVICES					
	33351 OPERATIONS	59.0	59.0	53.3	59.4	6.1
	33354 BILLBOARD SIGNS	1.0				0.0
	33355 ZONING	4.0	5.0	5.0	6.0	1.0
	<b>Division Total</b>	<b>64.0</b>	<b>64.0</b>	<b>58.3</b>	<b>65.4</b>	<b>7.1</b>
	<b>Department Total</b>	<b>101.6</b>	<b>102.2</b>	<b>105.7</b>	<b>115.8</b>	<b>10.1</b>